

The Rockledge Foundation Scholarship Guidelines and Procedures

WHEREAS, the Board of Directors of the Rockledge Foundation has determined that it would further the purposes and goals of the Foundation to award semi-annual scholarships to undergraduate members of the Cornell University chapter of Alpha Sigma Phi Fraternity who apply for such scholarships (“Applicants”); and

WHEREAS, the Board has determined that scholarships should be awarded to eligible and deserving Applicants beginning in the spring semester of the 2009-2010 school year; and

WHEREAS, the Board has determined that Guidelines should be adopted to govern the awarding of scholarships to eligible and deserving Applicants;

NOW, THEREFORE, the following Guidelines and Procedures are hereby set forth by the Board to govern the awarding of scholarships to eligible and deserving Applicants:

A. Scholarship Guidelines

1. Only Applicants who are undergraduate members of the Fraternity in good standing and current on all Fraternity financial obligations (dues, housing, etc.), or alumni of the Fraternity enrolled in an accredited academic institution are eligible to apply for a scholarship. Applicants who are expected to graduate at the conclusion of the current semester are not eligible for a scholarship.
2. A scholarship for the current academic term shall be awarded to the most deserving Applicant except that, the Board of Directors may also decide, in its sole discretion, not to award a scholarship. The Board of Directors has sole discretion to determine which Applicant is most deserving of a scholarship.
3. One important criteria for awarding scholarships is the Applicant’s past service to the Fraternity. Examples of such service includes: (a) type and number of offices held (e.g., President, Rush Chair, etc.); (b) duties performed in office(s) held, as set forth and

described in the Scholarship Application; (c) any other service the Applicant has provided to the Fraternity, outside offices held, as set forth in the Scholarship Application, and through any references provided by the Applicant in support of his Application. The Board may also use whatever other means it deems necessary to evaluate service to the Fraternity by the Applicant.

4. Other criteria for awarding scholarships are the Applicant's demonstrated academic and other achievement, and financial need. Grade point average, honors, awards, distinctions, and participation and achievement in other activities are relevant. The Applicant's financial need will also be assessed through the Scholarship Application.
5. All Scholarship Applications must include an Application Statement. The Application Statement must, in 2000 words or less, demonstrate that the Applicant is deserving of a scholarship. The Application Statement should identify, consistent with these Guidelines, the Applicant's past service to the Fraternity, academic and other achievement, financial need, if any, and any other reason the Applicant submits that he is deserving of a scholarship.
6. The Board will award scholarships without regard for an Applicant's race, color, ethnic origin, national origin, creed, religion, political belief, sexual orientation, marital status, age, veteran status, or physical or mental disability.
7. The Board retains authority, in its sole discretion, to amend these Guidelines at any time without notice.

B. Scholarship Award Procedures

1. One scholarship may be awarded in the Fall and in the Spring. Each scholarship awarded shall be in the amount of \$500.

2. The President of the Foundation shall deliver copies of the Scholarship Application and Scholarship Guidelines and Procedures to the current undergraduate President of the Fraternity with instructions to distribute to the undergraduate members of the Fraternity. The Scholarship Application, Guidelines and Procedures will also be available through the Rockledge Foundation's website and upon written request to the Rockledge Foundation Board President.
3. Applications for the Fall Scholarship shall be delivered to the President of the Foundation by October 15 of the scholarship year, and Applications for the Spring Scholarship shall be delivered to the President of the Foundation by March 15 of the scholarship year.
4. If awarded, by November 15, the winner of the Fall Scholarship will be announced and the winning applicant notified; if awarded, by April 15, the winner of the Spring Scholarship will be announced and the winning applicant notified.
5. Scholarships awarded shall be paid by a check issued by the Rockledge Foundation.